



Academic Year 2023/2024

## Competition Notice

### Master of Law (LL.M.) in Art Law Master universitario di secondo livello

Director: Prof. Angela Del Vecchio

- With regards to the Independent Statutes of Luiss – Libera Università Internazionale degli Studi Sociali Guido Carli issued by Rector's Decree No. 7 of 19 July 2011, published in Official Gazette of the Italian Republic (General Series) No. 179 of 3 August 2011;
- With regards to art. 9 of the University Academic Regulations of Luiss Guido Carli;
- With regards to the decisions by the Academic Senate and Executive Committee;
- With regards to Rector's Decree n. 165 of 25 of May 2023;
- With regards to art. 16 of D.P.R. n. 382 of 11 July 1980;
- With regards to art. 1, 16 e 17 of D.P.R. n. 162 of 10 March 1982;
- With regards to art. 6 of Law n. 341 of 19 November 1990;
- With regards to D.M. n. 270 of 22 October 2004.

The third edition of the Master of Law (LL.M.) in Art Law, Master Universitario di Secondo Livello (hereinafter, "Master") is established for the academic year 2023/2024.

#### Art. 1 – Description of Master

The Master, managed by the Luiss School of Law – Luiss Guido Carli, has its administrative venue in Viale Pola 12 – 00198 Rome.

The Master lasts one academic year.

The Master offers advanced academic and professional specialization to those interested in acquiring or improving their knowledge of relevant legal aspects of **Art Law** through an international perspective. Through this Master, participants will be able to strengthen their education in this field and to become more effective in their present or future activity, within a wide range of career opportunities in the art sectors: specialized law and consulting firms, museums, foundations and auction houses.

#### Art. 2 – Academic Structure

The Master requires a comprehensive academic effort of 1500 hours, which includes 288 teaching hours, 30 seminars, 756 hours for personal study and 426 hours for editing the Master's thesis, corresponding to 60 ECTS.

Classes will be delivered in presence. Should new health issues arise, teaching activities will continue in the appropriate forms.

Upon reaching the required number of enrolled students, classes will start in January 2024 and will end by July 2024. The academic program is divided into seven (7) subject modules. At the end of each module, students will be tested with a final mark expressed in 30 points (18 being the minimum).

Students are required to attend all mandatory teaching hours as indicated in the academic program. Should they miss more than 20% of the required teaching hours, they will not complete the Master and, therefore, will not receive the final title. There are no justified absences, except for some cases that will be individually evaluated by the Administrative Management upon express request of the Master course's Director.

Should a student miss too many teaching hours, fail tests at the end of each single subject module or be responsible of academic and professional misconduct, the Director of the Master can decide, at her unquestionable judgement, his/her suspension or exclusion. In both cases tuition fees will not be reimbursed. Having completed their mandatory teaching hours, students will work on a Master's thesis based on a topic selected among those examined during the single subject modules.

Upon successfully completing all academic requirements, students will receive a final grade expressed on a grading scale of 110 points. This final grade combines the results of the tests of each single subject module and that of the Master's thesis. The Master's degree final exam is passed with a minimum mark of sixty-six out of one hundred and ten (66/110). If the highest mark is obtained, the Commission may unanimously decide to award honours and, possibly, a special mention.

### **Art. 3 – Stage**

The Career Services of Luiss Guido Carli creates opportunities of **stage** through formal agreements and regular interactions with private and public organisations. However, it does not guarantee a **stage** to all students of the Master. A **stage**, moreover, does not contribute to the achievement of the 60 ECTS.

Candidates for a **stage** are independently selected by hosting organisations. Should an organisation offer a **stage** to a student, it needs to sign a “Training and Professional Orientation Agreement” (Convenzione di formazione e orientamento) with Luiss Guido Carli as required by the Italian legislation.

**Stage** is not an employment contract with the hosting organisation, nor does it give rise to claims for future financial compensations or hiring. It can be carried out in one of the structures already affiliated with the University, or in another structure indicated by the student to be affiliated, subject to the authorisation of the Master's Director.

### **Art. 4 – Number of participants and Academic Calendar**

The number of participants of the Master is limited. The Master is activated with 15 enrolled students and can involve up to 50 students.

Classes are, except possible variations, held:

- Fridays: morning and afternoon
- Saturdays: morning

Luiss Guido Carli, through the School of Law, for organizational reasons and at its own unquestionable judgement, reserves the right to cancel the course, notifying interested parties via e-mail to the addresses specified in the application form within the fifth day prior to the scheduled date of start of the Program.

In such cases, the registration fees received will be reimbursed within 60 days from the cancellation notification, excluding any further charge or obligation of reimbursement and/or compensation on behalf of Luiss Guido Carli.

Luiss Guido Carli, through the School of Law, also reserves the right to vary the calendars and shifts of the lessons, as well as to modify the programs, without however altering the contents. It is also entitled to replace teachers and/or supervisors in the event of unforeseen events and/or impediments.

### **Art. 5 – Admission Criteria**

In order to take part in the admission procedure, applicants are required to have a second cycle undergraduate degree or an equivalent degree by a foreign university (for details see Articles 7 and 8 of this Notice).

Students at the final year of their undergraduate degree can be admitted, with reserve, provided they complete their academic requirements within the extraordinary session (March/April 2024) of the academic year 2022/2023.

### **Art. 6 – Application Procedures**

Applications are submitted online through the Luiss official website, by the deadline indicated, under penalty of exclusion from the selection [cloudserverjsa.luiss.it/LGCScuole/?CDS=ART](https://cloudserverjsa.luiss.it/LGCScuole/?CDS=ART).

Applicants need to attach the following documents:

1. Copy of an identity document (passport or National ID Card where applicable);
2. Photocopy of academic transcripts with details of exams, grades and academic credits; candidates with foreign degrees need to refer to Article 8 of this Notice;
3. Curriculum vitae et studiorum (CV);
4. Additional documents to be evaluated for the admission.

Upon uploading these documents, students will receive an email confirming the correct submission of their application.

### **Art. 7 – Selections and Admission**

Admission to the Master is dependent upon the positive evaluation of the curriculum vitae et studiorum (CV) and English language skills, as well as a motivational interview. It is possible, in particular cases, to be interviewed over the phone or videoconference. Selections are carried out by a Committee appointed by the Director of the Master.

Applicants will be invited for an interview with an e-mail sent to the address specified in their online application form. Similarly, the outcome of the selection procedure (admission, exclusion or reserve) will be communicated by e-mail.

### **Art. 8 – Admission of foreign students or students with a degree by a foreign University**

Upon their admission, students with a foreign university degree need to contact the Italian Consulate or Embassy close to their residency in order to comply with the requirements set by the Italian Ministry of University and Research (Ministero dell'Università e Ricerca).

Academic titles of foreign universities need to be legally translated in Italian and accompanied by a Statement of Equivalent Value (*Dichiarazione di Valore in loco*) issued by the local Italian Consulate or Embassy. The Statement of Equivalent Value should show the full number of school years and certify the official accreditation of the foreign university issuing the academic degree presented with the application.

As an alternative to the Statement of Equivalent Value, in line with the Lisbon Convention, students need to submit all documentation to Luiss that is deemed necessary for evaluating the academic degree presented with the application.

These documents may include, inter alia, certificates with exams and credits and, if adopted, diploma supplements.

Where needed, foreign students admitted to the Master need to contact their local Italian Consulate for their student visa.

### **Art. 8.1 – Admission of students who have not completed their undergraduate studies at the moment of the application.**

Italian candidates who have not completed their undergraduate studies at the moment of the application are admitted “with reserve”. Full registration will only be granted when students at Italian universities present official certification of the completion of their academic requirements within the extraordinary session (March/April 2024) of the academic year 2022/2023.

Foreign graduating candidates, instead, must submit the documentation indicated in Article 8 of this Notice by the deadlines indicated by Luiss.

Failure to comply with this article will make it impossible for the candidate to obtain the final title of Master in the academic year of reference. He/she will still be responsible for the full payment of the tuition fee.

### **Art. 9 – Enrolment**

Tuition fee of the Master is set at EUR 9.500.

Tuition fee of the Master is set at EUR 8500 for students enrolling before July 1<sup>st</sup>, 2023.

Admitted candidates can proceed with enrolment carrying out the following:

- a. Payment, within the deadline outlined in the admission e-mail, of the tuition fee of EUR 9.500 and of the revenue stamp of EUR 48.00;  
Payment of the tuition fee can be splitted in two instalments of EUR 4.750 each according the following deadlines:
  - **1<sup>st</sup> instalment:** upon reception of the admission e-mail, together with the revenue stamp of EUR 48.00;
  - **2<sup>nd</sup> instalment:** within April 15<sup>th</sup>, 2024.
- b. Enrolment will be considered finalized upon uploading the enrolment form on [Luiss Web Self-Service](#) platform and upon paying the tuition fee. Guidelines on uploading and payment will be sent with the admission e-mail.

Splitted payment is to be intended as an advantage for students; however, the choice of this payment method does not exonerate students from paying the whole amount of the tuition fee.

The tuition fee is non-refundable unless the Master is not activated as the minimum number of participants is not reached. Students can also decide to withdraw from the course prior to the start of the Master, as indicated in Article 10. In both cases, Luiss's Administration will reimburse all funds paid until that moment.

Luiss Guido Carli will issue an invoice in the name of the participants for each payment of the tuition fee.

#### **Art. 10 – Withdrawal**

Admitted students who intend to withdraw from the Master should communicate their intention to do so writing to the Director of the Master and to the Administrative Management of the Luiss School of Law, so that the vacancies can be offered to the candidates in the reserve list.

Admitted students can withdraw from the Master only before the official start of the course. Any request for withdrawal after the start date of the Master does not exonerate from the payment of the entire amount of the tuition fee.

#### **Art. 11 – Financial Aid**

In order to facilitate their attendance of the Master, students can apply to loans (Prestiti d' Onore) offered by various financial institutions that have stipulated agreements with Luiss Guido Carli. For more information visit the Luiss's University website.

#### **Art. 12 – Awarding of the title**

The awarding of the degree is subject to passing exams of each single subject module, the positive evaluation of the Master's thesis, as well as the attendance of at least 80% of teaching hours. Moreover, students should have completed the payment of the tuition fee and have uploaded all the necessary documentation required to complete the registration to the Master.

#### **Art. 13 – Protection of Personal Data**

Luiss - Libera Università Internazionale degli Studi Sociali Guido Carli, as Controller, collects and processes data subjects' information in full compliance with the general principles and rules laid down by the law governing the protection of personal data (Legislative Decree No. 196/03 and Regulation (EU) No. 2016/679). The processing is required to correctly manage the procedures inherent in the call for applications in relation to the master in Art Law as well as associated and ensuing obligations: the characteristics of the processing are communicated through a privacy notice given to the data subjects, who are also requested to consent to the processing of their data should it prove necessary in relation to the aims pursued by the Controller.

Data subjects may at all times exercise their statutory rights (concerning, for example, access to data, rectification of data, erasure of data, restrictions on processing of data and portability of data) by contacting the Controller Luiss Guido Carli at Viale Pola 12, 00198 Rome, Italy, e-mail [privacy@luiss.it](mailto:privacy@luiss.it).

#### **Art. 14 – Students' obligations**

**1.** All those enrolled at the University are required to fulfil the educational commitments undertaken at the moment of the enrolment. They are also required to behave in a manner that respects the profitable performance of teaching activities and the regular performance of profit tests, personal integrity, the dignity of others and the integrity of the decorum of the places where teaching and university life in general takes place. The violation of the aforementioned behavioural duties entails the student's disciplinary responsibility without prejudice to any further sanctions provided for by law.

**2.** Class attendance is compulsory, with strict adherence to class schedules.

**3.** The student is obliged to be available for verification of attendance in accordance with the established modalities.

**4.** In order to be admitted to the final examination, it is necessary:

- being in order with the documents to be submitted and the payment of the tuition fee;
- having attended at least 80% of the teaching hours envisaged in the course programme.

#### **Art. 15 – Authentic Text**

Written in Italian and translated into English. The Italian text is authoritative.

#### **For more information:**

<http://lsl.luiss.it/>

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ACADEMIC YEAR 2023/2024

**Master of Law (LL.M.) in Art Law**  
**Master universitario di secondo livello**  
**Director: Prof. Angela Del Vecchio**

**Academic Program**

<b>Modules</b>	<b>Description</b>	<b>Scientific Disciplinary Sector</b>
1	The Artwork and its Protection	Ius 13
2	The Circulation of Artworks	Ius 13
3	Art Trade and the Commercial Exploitation of Artworks	Ius 13
4	Exhibition and Collecting	Ius 13
5	Circulation and Protection of Artworks in International Law	Ius 13
6	Circulation and Protection of Artworks in European Law	Ius 14
7	Dispute and Settlement Systems	Ius 13